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2000-01



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&

on Sharad Purnima  
at Holiday Club,  
Panchsheel Enclave



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**Shri Dakshin Delhi Gujarati Mandal (Regd.)**

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### Message



The Mandal projects Gujarat culture to Delhi. It has been working since three decades to enhance cultural aspirations of the people of Delhi. members of the Mandal have been organizing festivals on Gujarat art and culture, Gujarat food festivals, festivals on Ras-garba and theatre performances. Mandal also encourages literary, educational and sports activities among school children of its members by providing annual scholarships and prizes. The national and international outlook of Gujaratis can be witnessed in participation of Delhites of all ethnic groups in our programmes.

We are grateful to our philanthropic donors and our volunteers for our success. Besides Ras-garba and ras, the variety of cultural functions conducted by the present committee can be witnessed hereunder:

"Mahaprayan" Drama (Jan 30th '99, at India Habitat Centre) revolved around the meeting of Gandhiji and Sardar Patel representing tension between the ecstasy of deep love between them in collaboration with "Kalaniketan" of Rajkot.

"Narsaiya Na Rasa Kavyo" an Audio-Visual Musical Evening (April 30th '99, at India Habitat Centre) in the memory of 15th Century Saint Poet Narasinh Mehta, Produced, Choreographed and Participated by the member artists of the Mandal.

"Ekebana" (April 17th '99, at India Habitat Centre) to demonstrate the Japanese art of flower arrangement in collaboration with Ekebana club of Delhi.

"Ashta Disha" Concert (Jan 8th 2000, at India Habitat Centre) projected multi-dimensional cultural insight of the folk dresses, folk dances, folk songs and overall ambiance of the different states of the India.

"Children's Talent Show" (April 15th, at Saket Club) provided right platform and encouraged children to project their talent in music, dance, acting and fancy dress.

In celebration of New Millennium we present "Dandia-Ras" :

at Hudco Amphitheatre on 5th Oct.2000,  
graced by Chief Guests Smt. Shardaben & Shri Kishorebhai Zaveri,  
and

at Holiday Club, Panchsheel Enclave on 13th Oct. 2000,  
sponsored by Smt. Naina & Shri Prafull Goradia.

We hope that our esteemed donors will continue to extend their co-operation to new committees to organize enjoyable functions.

**Kokila Chhaya**  
(President)



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**Executive Committee for 2000-2001**

|                          |                                                                                                                                                                                                                                                                                                             |                                                                                                                                              |
|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Chair Person</b>      | Smt. Laxmiben Kothari                                                                                                                                                                                                                                                                                       | 469 3706                                                                                                                                     |
| <b>President</b>         | Smt. Kokilaben Chhaya                                                                                                                                                                                                                                                                                       | 696 7672                                                                                                                                     |
| <b>Vice-President</b>    | Smt. Riddhiben Mehta<br>Shri Bipinbhai Patel                                                                                                                                                                                                                                                                | 601 6080<br>614 9930                                                                                                                         |
| <b>Hony. Secretary</b>   | Shri Mahendrabhai Patel                                                                                                                                                                                                                                                                                     | 696 7672                                                                                                                                     |
| <b>Jt. Secretaries</b>   | Smt. Naliniben Kantawala<br>Shri Shaileshbhai Panchal                                                                                                                                                                                                                                                       | 642 2069<br>619 7360                                                                                                                         |
| <b>Hony. Treasurer</b>   | Shri Ashokbhai Lad                                                                                                                                                                                                                                                                                          | 611 0987                                                                                                                                     |
| <b>Executive Members</b> | Smt. Pratimaben Rawal<br>Smt. Beenaben Kapadia<br>Smt. Veenaben Shroff<br>Smt. Ramaben Parikh<br>Smt. Neelaben Agnihotri<br>Shri Chhanabhai Vatalia<br>Shri Prabhatbhai Nagar<br>Shri Bharatanbhai Mehta<br>Shri Dineshbhai Upadhyay<br>Shri Rajnikantbhai Shah<br>Shri B.D. Shah<br>Shri Dipakkumar Pathak | 643 6502<br>689 3544<br>336 0833<br>696 3209<br>614 0411<br>611 3155<br>656 6185<br>601 6080<br>687 3675<br>610 3341<br>616 7165<br>612 3669 |
| <b>Co-opted Members</b>  | Shri Pradipbhai Kapasi<br>Shri Manishbhai Shah<br>Shri Viranchibhai Rawal                                                                                                                                                                                                                                   | 651 6578<br>696 1123<br>644 2909                                                                                                             |
| <b>Special Invitees</b>  | Smt. Yaminiben Dholakia<br>Smt. Jyotiben Shroff<br>Smt. Manjuben Kapasi<br>Shri B.B. Raval                                                                                                                                                                                                                  | 649 8998<br>696 0792<br>685 1011<br>301 2647                                                                                                 |
| <b>Hony. Auditor</b>     | Shri Manoharbhai Gujarati                                                                                                                                                                                                                                                                                   | 644 0056                                                                                                                                     |



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MEMORANDUM OF THE ASSOCIATION  
OF  
SHRI DAKSHIN DELHI GUJARATI MANDAL

**1. Name**

The Mandal will be known as 'SHRI DAKSHIN DELHI GUJARATI MANDAL' (Regd.) and will hereinafter referred to as "MANDAL".

**2. Address**

The office of the Mandal will be the residence of the Honorary Secretary for the time being in his absence at the residence of Officiating Honorary Secretary or at such place as Executive Committee may decide.

**3. Area of Activities**

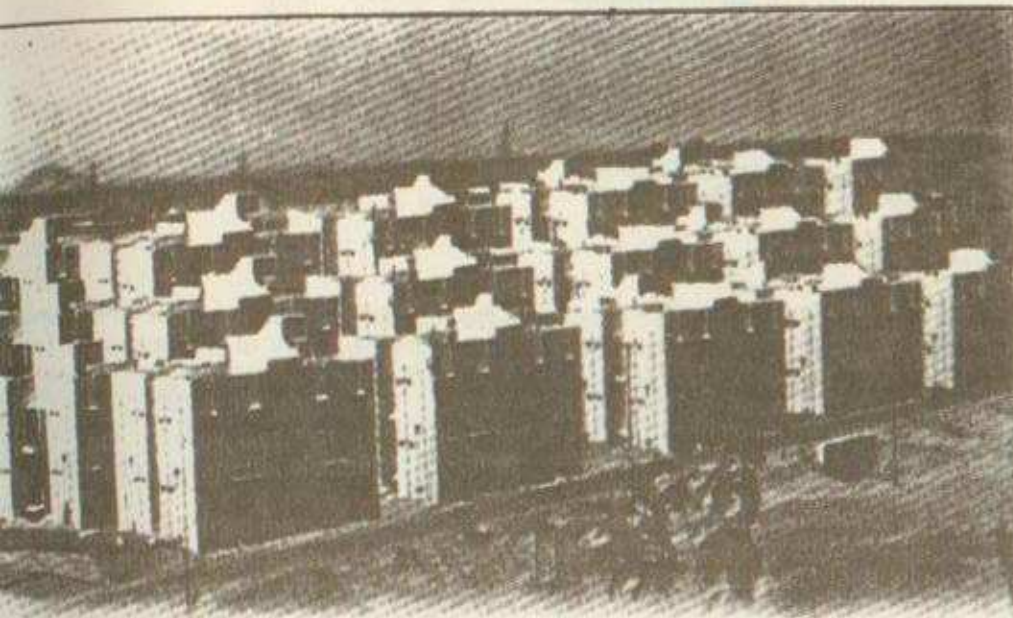
The area of activities of the Mandal will be as under :-  
All Colonies and suburbs in New Delhi situated south of Rajpath.

**4. Aims and Objects**

The aims and objects of the Mandal will be as under :-

- a) To develop Social, Cultural, Educational and General advancement of its members and their families.
- b) To be mutually helpful to the members and their families.
- c) To arrange social gatherings, organise sports, music programmes, dramas, and competitions, melas etc.
- d) To foster emotional integration by organising functions of common interest.
- e) To establish/sponsor and/or run Youth Hostels, Community Halls, House Building Societies, educational Society, Clubs and such other institutions as may be decided from time to time by the General Body.
- f) To provide funds and other facilities for studies and research in Indology or such subjects as history, literature, philosophy, art and culture and to publish books, magazines and other literature on such subjects.
- g) To establish, manage and maintain houses or institutions for the welfare and benefit of members.
- h) To provide medical relief and facilities for the public and to establish, manage and maintain dispensaries and person or institution or through medical practitioners or existing hospitals and clinics.
- i) To establish educational institutions and libraries and to provide financial assistance and other facilities for such institutions and to other existing institutions.
- j) To establish and run educational institutions including a school or schools for propagation of study and advancement of Gujarati language and literature among Gujarati/ non-Gujarati Speaking people and to construct/acquire/own buildings, equipments, libraries, laboratories, play grounds etc. to fulfill the above objectives.





## राष्ट्रीय आवास बैंक की प्रतिबद्धता

राष्ट्रीय आवास बैंक की स्थापना राष्ट्र की आवासीय जरूरत को पूरा करने की एक प्रतिबद्धता को लेकर की गई थी। प्रारंभ से ही, राष्ट्रीय आवास बैंक देश में एक स्वस्थ एवं कुशल आवास वित्त प्रणाली के उद्देश्य को आगे बढ़ाने में जुटा हुआ है।

राष्ट्रीय आवास बैंक के मिशन में परीक्षण एवं सहयोग की एक अग्रणी प्रणाली के, ज़रिए सार्वजनिक अवसंरचना स्थापित एवं विकसित करना शामिल है। बैंक की वित्तपोषणकारी भूमिका का आवास क्षेत्र के लिए निधियों के प्रवाह पर सकारात्मक साक्षात् हुआ है।

बैंक द्वारा किए गए महत्वपूर्ण कार्यों में आवास वित्त कंपनियों के संघर्षों के लिए दिशानिर्देश तैयार करना, आवास वित्त कंपनियों, अपने निर्माण क्षमताओं विनिर्दिष्ट उद्योगों में साम्य (इक्विटी) भागीदारी रखना और एक राष्ट्रव्यापी ऐसी ऋण संरचना बनाने की योजना नामक: गृह ऋण प्रणाली योजना तैयार करना, जो समाज के सभी वर्गों की जरूरतों को पूरी करता है। राष्ट्रीय आवास बैंक आवास वित्त कंपनियों, बैंकों एवं इस क्षेत्र की अन्य वित्तीय/विकास एजेंसियों के कार्यों के लिए निधनित रूप से कार्यक्रम आयोजित करता है एवं उनके प्रशिक्षण हेतु सहयोग भी प्रदान करता है।

बैंक की वित्तीय भूमिका से आवास वित्त कंपनियों के प्रति निवेशकों का विश्वास बढ़ने में सहायता मिली है।

राष्ट्रीय आवास बैंक ने गुणवत्त प्रक्रिया के माध्यम से कुटुंब स्तर पर बहुत ही संख्याओं को वित्तीय सहयोग दी है। बैंक वित्त एजेंसियों एवं

स्वतंत्र निकायों की आवासीय परियोजनाओं के लिए भी प्रत्यक्ष वित्त प्रदान करता है।

राष्ट्रीय आवास बैंक ने भारत की स्वतंत्रता की 50वीं वर्षगांठ पर स्वयं-सहायता प्रणाली आवास वित्त योजना शुरू की है।

इस योजना के तहत राष्ट्रीय आवास बैंक विभिन्न प्राथमिक ऋणदाता एजेंसियों तथा अनुसूचित जाति/पिछड़े एवं राज्य सहकारी बैंकों, आवास वित्त कंपनियों, भूमि एवं ग्रामीण विकास बैंकों को उनके द्वारा ग्रामीण क्षेत्रों में प्रोत्साहित भूमि पर विविधरी इकाईयों का निर्माण, रजम एवं इकाई में सुधार अथवा ग्रामीण उद्योगों के लिए दिए गए ऋणों के संबंध में पुनर्वित्त सहयोग प्रदान करता है।

अपनी लचीली और अनुकूल नीतियों के साथ राष्ट्रीय आवास बैंक भारतीय आवास क्षेत्र की उन्नति के लिए वचनबद्ध है।



**राष्ट्रीय आवास बैंक**

(राष्ट्रीय विकास बैंक के समूह में स्थित है)  
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- To affiliate and/or form federation or federations with other existing institutions, Mand the like having similar aims and objects within the Union Territory of Delhi.
- To take such action as may be deemed to be necessary in furtherance of one or mo the objects mentioned above.
- To join and co-operate with other similar societies, persons or institutions having a objects.

5. Names, addresses, occupation and designation of the Members of the Executive Comr to whom the Management of the Mandal has been entrusted for the time being as req under Section 2 of the Societies Registration Act, 1860 as applicable to Delhi.

| Name and Address                                                                             | Occupation                                                                         | Designation in Mandal |
|----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|-----------------------|
| 1. Shri Krishnakant Oza<br>A/3 18 Defence Colony,<br>New Delhi-3.                            | Marketing Manager<br>State Trading<br>Corporation, New Delhi.                      | President             |
| 2. Shri Madhubhai M. Dave<br>E/250 Greater Kailash;<br>New Delhi-48.                         | Official of the American<br>Embassy.                                               | Vice-President        |
| 3. Shri Ghanshyam B. Mehta<br>H/12-B Green Park,<br>New Delhi- 16.<br>New Delhi-I.           | Deputy Divisional Manager,<br>(Finance) Indian Tourism<br>Development Corporation, | Hony: Secretary       |
| 4. Shri D. P. Ashar,<br>Sector 8/ 1104,<br>R. K. Puram, New Delhi-22                         | Architect,<br>Ministry of Defence                                                  | Hony. Jt. Secretary   |
| 5. Smt. Sarlaben Dawda,<br>X-5, Hauz Khas,<br>New Delhi.                                     | House Holder                                                                       | Hony Jt. Secretary    |
| 6. Shri Bhasker. N. Adhvaryu,<br>P/I 0, Green Park Extn.,<br>New Delhi- 16.                  | Electrical Engineer,<br>Hindustan Times,<br>New Delhi.                             | Hony. Treasurer       |
| 7. Shri Chandrakant Joshi,<br>4/23A, New Double Storey,<br>Lajpat Nagar-IV,<br>New Delhi-24. | Lecturer,<br>National Co-Op.<br>Union of India,<br>New Delhi.                      | Auditor               |



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| 8. Shri Kishore Avashia,<br>P/44, New Delhi South<br>Extension-II,<br>New Delhi-49. | Purchase Officer,<br>Engineers India Ltd.,<br>PTI Building,<br>New Delhi. | Member |
|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------|--------|

|                                                                                           |                                                                     |        |
|-------------------------------------------------------------------------------------------|---------------------------------------------------------------------|--------|
| 9. Shri Ambalal Patel,<br>9/52A, New Double Storey,<br>Laj pat Nagar-IV,<br>New Delhi-24. | Joint Director,<br>National Co-op.<br>Union of India,<br>New Delhi. | Member |
|-------------------------------------------------------------------------------------------|---------------------------------------------------------------------|--------|

6. We, the abovementioned persons agree to form "SHRI DAKSHIN DELHI GUJARATI MANDAL" as required under Section 21, (Punjab Amendment), of the Societies Registration Act, 1860, as applied to Delhi.

#### **BYE - LAWS OF SHRI DAKSHIN DELHI GUJARATI MANDAL (REGD.)**

##### **1. Membership**

- (i) Subject to the provisions in sub-clause (d) and (e) of clause (2) the membership open to all persons above the age of 21 years and residing in the area of the activity MANDAL.
- (ii) Any person desirous of becoming a member of the Mandal shall apply in the prescribed form. The Executive Committee after considering the same may admit him/her as a member.

##### **2. Members**

There will be the following classes of members viz;

###### **(a) Patrons**

Any person paying Rs. 1,000/- as Donation at a time or such other sum as may be decided from time to time by the Annual General Meeting shall become a patron of the Mandal.

###### **(b) Life Members**

Any member desirous of becoming Life Member shall pay Rs. 201/- as Donation at a time or such other sum as may be decided from time to time by the Annual General Meeting shall become Life Member of the Mandal.

###### **(c) Ordinary Members**

Any person admitted as a member and who pays the annual Subscription as mentioned in the succeeding clause No. 3 is an ordinary member of the Mandal.



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Shop No.4  
Sector-C, Pocket-1  
Vasant Kunj  
New Delhi-110070  
Tel.: 689 6286

#### (d) Honorary Members

Distinguished persons interested in the aims and objects of the MANDAL whether residing within or outside the area of activity of the MANDAL may be invited to become Honorary Members for a period of five years on the recommendation of the Executive Committee by resolution passed at the Annual General Meeting or at the Extra-ordinary General Body Meeting called for the purpose. Such Honorary Members shall not be required to pay any annual subscription. Such members will not be more than 5% of the total membership at a time.

#### (e) Associate Members

Persons residing outside the area of the MANDAL but were residing in the area of activities of the MANDAL and were members of the Mandal except Honorary Members can be continued/enrolled as associate members on payment of prescribed fee as per Clause 3.

#### 3. Annual Subscription

The annual subscription for membership of the MANDAL will be Rs. 20/- per family. The subscription will be payable within four months of the beginning of the accounting year of the MANDAL i.e. upto 31st July. The rate of annual subscription may be reduced or increased by the General Body of the MANDAL.

#### 4. Accounting Year

The accounting year of the MANDAL would be as per Govt. Financial Year i.e. April 1st to March 31st.

#### 5. FUNDS

(i) The funds of the Mandal will comprise of and be drawn from the following sources :

- (a) Membership subscription.
- (b) Gifts and Donations.
- (c) Advertisements.
- (d) Reserve Fund.
- (e) Grants from Govt. or any public body or authority.
- (f) Fees received from the beneficiaries of the activities of the Mandal.
- (g) Through such other means as may be decided by the Executive Committee of the Mandal.

(iii) The amounts collected from patrons and life members shall form part of the funds. It shall form the Reserve Fund of the MANDAL and shall not be utilised except with the prior approval of General Body.

#### 6. Rights of Members

The Member and his/her spouse will have the following rights:



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- (a) To be present and take part at the annual meeting of the MANDAL and to vote and stand for election.
- (b) To participate in all the activities of the MANDAL as per regulations.
- (c) Patrons, Honorary Members, Associate Members will not be entitled to any voting rights to stand for elections. They will however be entitled to take part in other activities of the MANDAL.

#### 7. Defaulting Members

Every member will have to pay his/her subscription within four months of the beginning of the accounting year and in case of default will cease to be a member thereafter. The members will be renewed from the time the subscription is paid up.

#### Annual General Meeting

- (i) The Annual General Meeting will be called within 60 days from the end of the account year of the MANDAL. Those members who have paid their subscription in accordance with Clause 3 and 7 above on or before 31st Mar. of the preceding year will be allowed to present and participate in the meeting and shall be entitled to vote at the meeting or be a candidate for any elective post or otherwise.
- (ii) The quorum for the Annual General Meeting will be one-third of the total number of members entitled to vote. If the quorum is not present for thirty minutes from the time of the meeting, the same meeting may be held thereafter at the same place to transact business as given in the notice and agenda of the meeting and will be considered a legally convened meeting.

The notice and Agenda for the annual General meeting will be posted at least 14 days before the date of meeting. The notice will specify the date, time and place of the meeting. Any member desirous of placing any matter or resolution for consideration of the General body must give intimation of the same in writing to the Secretary so as to reach him seven days before the date of the meeting. The Secretary will place the same before the General Meeting. The Executive Committee of the MANDAL shall have the right to refuse permission to any member to move his/her resolution if in their opinion the same is against the provision of this constitution or against the interest of the Mandal.

(iii) The Annual General Meeting will transact the following business :

- (1) To consider and pass the Annual Report of the MANDAL.
- (2) To consider and pass the Audited Accounts of the MANDAL.
- (3) To elect the following Office-bearers of the Executive of the MANDAL.
  - (i) President
  - (ii) Vice President
  - (iii) Honorary Secretary
  - (iv) Two Hony. Joint Secretaries (one of whom will be a Lady).
  - (v) Hony. Treasurer
  - (vi) Twelve Members of the Executive Committee.
- (4) To appoint Honorary Auditor.



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- (5) To lay down general guidelines for the activities of the MANDAL.
- (6) Any amendment of this constitution or bye-laws or any rules framed thereunder, provide that notice of such amendment is given to the members in the Agenda of the meeting. Such amendment of the memorandum shall be required to be approved by 2/3 Majority of members present and entitled to vote.
- (7) To consider and decide other matters with the permission of the President/Chair.

**(iv) Eligibility for the office bearers and the members of the Executive Committee:**

- (1) The President should be a Member of the Mandal at-least for a period of 3 years and should have been a Member of the Executive Committee, atleast for a period of two years.
- (2) The Vice-President should be a Member of the Mandal at-least for a period of 2 years and should have been a Member of the Executive Committee at-least for a period of one year.
- (3) The Honorary Secretary should be a Member of the Mandal at-least for a period of 2 years and should have been a Member of the Executive Committee at-least for a period of one year.
- (4) A person before he/she can become a Member of the Executive Committee should have been a Member of the Mandal at-least for a period of one year.

**9. (a) President**

- (5) The President who will be elected by the General Body shall preside at the meeting of the Executive Committee and General Body Meeting of the Mandal. At the General Body Meeting he may address the members on such subjects as he may deem fit, commensurate to the MANDAL or the Executive Committee such matters and may take suggestions which, in his opinion, tend to promote the aims and objects and increase the usefulness of the MANDAL. He shall perform such other duties as may be incidental to this office. The President shall have power to spend up to Rs. 1,000/- as per budget estimate and report the same to the next meeting of the Executive Committee or the Annual General Meeting whichever is earlier.
- (6) Any decision taken by the President which requires the approval of the Executive Committee shall be submitted for its ratification at the next Meeting held immediately after the date of such decision.

**(b) Vice-President**

In the absence of the President, the Vice-President shall have the powers and perform functions of the President.

**(c) Honorary Secretary**

- (i) Subject to the rules made or directions given by the General Body Meeting or the Executive Committee, the Secretary shall:
  - (a) Have charge of all correspondence and keep true and accurate minutes of all meetings of the MANDAL, the General or Special, Executive and other Committees.



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- (b) Prepare the Agenda and give notices to the Members of all the Meetings, prepare annual budget estimates and submit draft Annual Report with Audited Accounts to the Executive Committee for being presented to the General Body.
- (c) To keep the records, furniture and other things and articles belonging to the MANDAL.
- (d) Have power to incur any expenses not exceeding Rs. 500/- or as sanctioned by the Executive Committee not exceeding the budget estimates and shall keep the Executive Committee informed of the same.
- (e) Generally perform such other duties as are incidental to his office and as may be assigned to him by the General Body or Executive Committee from time to time.
- (f) In case of the post of Hony. Secretary being vacated during the Financial year the Executive Committee will nominate one of the Hony. Joint Secretaries or any one member from the Executive Committee to perform the function of the Hony. Secretary till such time as the Secretary's post is filled up by election.

### (d) Hony. Joint Secretaries

The Hony. Joint Secretaries shall perform jointly or severally such functions and duties as may be entrusted to them by the Executive Committee or the Hony. Secretary. In the absence of the Hony. Secretary from the station, they will perform such duties as are performed by the Hony. Secretary.

### (e) Hony. Treasurer

- (i) The Hony. Treasurer shall maintain the accounts of the Mandal and will realize subscription and other dues of the Mandal. He, along with the Hony. Secretary or in his absence with the President, will operate the account of the Mandal in a Scheduled Bank. Money and funds of the Mandal when received by the Treasurer shall immediately be paid into an account to be opened in the name of the Mandal with any Bank or Banks approved by the Executive Committee. He will also get the accounts audited.
- (ii) Keep or cause to be kept proper and upto-date accounts of the funds of the Mandal and all funds connected therewith or in any way controlled by the Mandal in such form and manner as may be prescribed by the Executive Committee.

### (f) Hony. Auditor

- (i) Once at least in every year the account of the Mandal shall be examined and correctness of the statement of Income and Expenditure and the Balance Sheet certified by the Auditor.
- (ii) The Auditor shall be appointed by the members of the MANDAL at the Annual General Meeting in each year. The retiring Auditor shall be eligible for reappointment.

### 10. Special General Meeting

The President on his own accord or on a written and signed requisition either by more than half the number of members of Executive Committee or at least one-third of the total number of members of the MANDAL entitled to vote shall call a Special General Meeting to transact the particular business for which it has been requisitioned. Concurrence of the two-thirds of the members present and entitled to vote in this special meeting will be necessary for deciding the



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- (ii) Keep or cause to be kept proper and upto-date accounts of the funds of the Mandal and of all funds connected therewith or in any way controlled by the Mandal in such form and manner as may be prescribed by the Executive Committee.

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matters. Such a meeting shall be convened within a period of 10 days from the date of receipt requisition.

## 11. Executive Committee

The Executive Committee of the MANDAL would consist of 18 members as follows:

- (a) President
- (b) Vice President
- (c) Honorary Secretary
- (d) Hony. Joint Secretary
- (e) Hony. Joint Secretary (Lady)
- (f) Hony. Treasurer
- (g) Twelve Executive Members

The out-going President and Hony. Secretary of the previous year will be additional members the Executive Committee if they are not elected to any office.

The Executive Committee so formed may co-opt not more than three additional members to the members of the Executive Committee. The co-opted members will be considered to member of the Executive Committee. While co-opting the Executive Committee will take in consideration that different areas are duly represented.

The Executive Committee would meet at least once in two months. Any member remain absent without previous intimation to the Committee for consecutive three meetings, will cea to be a member of the Executive Committee. The Hony. Secretary would inform the Executi Committee in this regards and the Executive Committee after taking note thereof would fill the vacancy. Such co-opted members would remain in office till the remaining period and v perform the same duties and will have the same rights and any vacancy in the Executi Committee for any reason whatsoever shall be filled up by the remaining members of t Executive Committee for the remaining term of office.

The Executive Committee may apportion or allot available funds for any one or more of t various objects set out above, but such apportionment or allotment shall be subject to t vication by the General Body at the meeting held immediately after such decision. T Education Fund shall not be allotted, apportioned or spent by the Executive Committee for a specific object other than those approved by the General Body meeting with 2/3 majority.

## 12. Education Committee

- (a) Education Committee would be formed separately to work under direct supervision of t General Body.
- (b) It will consist of 7 members viz. 3 ex-office, i.e. President, Hon. Secretary, Hon. Treasurer elected by General Body and one co-opted by the Education Committee on acaden grounds.
- (c) A person before he becomes a member of the Education Committee should have beer member of the Mandal atleast for a period of two years.



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(d) The functions of the Committee will be as follows:

- (i) To assess the educational needs such as scholarship, financial assistance, requirements etc. for the members of the Mandal.
- (ii) To suggest ways and means for raising funds for the educational activities.
- (iii) To suggest programmes for intellectual growth of the children of the members of Mandal.
- (e) The activities of the Committee along with the statement of the audited accounts will be presented to the Annual General Body.

### 13. Notice

The notice for the meeting of the Executive Committee specifying the time, date and place shall be ordinarily sent atleast four days in advance.

The president and in his absence the Vice-President and in the absence of both of them, a member of the Executive Committee elected out of the Members present, will preside over the meeting. The quorum for the Executive Committee will be one-third of its members. If there is no quorum, the meeting will be held after half an hour at the same place and will transact the specified business.

### 14. Business

The Executive Committee shall transact the following business :

- (a) To carry on the activities which further the aims and objects of the MANDAL and shall exercise the powers which may be necessary or expedient for the purpose.
- (b) To approve the proceedings of the previous meetings.
- (c) To enroll new members.
- (d) To appoint Sub-Committee or Sub-Committees of the Ordinary Members. The Honorary Secretary or in his absence the Honorary Joint Secretaries will be the conveners of the Committees. The Honorary Treasurer of the MANDAL will be the member of Sub-Committee. The Report of Sub-Committee will be placed before the Executive Committee for approval.
- (e) To manage the finance of the MANDAL.

The President or the Executive Committees may entrust the work to anybody for attaining the aims and objects of the MANDAL.

### 15. Election

The members of the Executive Committee of the MANDAL will be elected at the Annual General Meeting. The Election Officers, nominated by the President, will conduct the election in the following manner:

- (a) Will note down the names of the candidates, duly proposed and seconded for the post of Office-bearers or as members of the Executive Committee.
- (b) The candidate or his proposer or seconder can send the nomination to the Honorary Secretary who will hand over the same to Election Officer.



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- (c) No person shall be entitled to hold the same office for more than two years. This provision will not apply to the member of the Executive Committee other than the office bearers.
- (d) If the number of candidates are more for any elective post than the number of posts available, according to bye-laws, the election will be held by secret ballot.
- (e) The prior written consent of an absentee for each candidate for any elective post shall be necessary.

16. Hony. Secretary shall sue or be sued in the name of Shri Dakshin Delhi Gujarati Mandal (Regd.).

17. All provisions of the Societies Registration Act 1860, as applicable to Delhi shall apply to the MANDAL.

18. General : Any member, who commits breach of any provision of the Bye-Laws or commits any act prejudicial or which may bring discredit to the MANDAL may be removed from the Membership of the MANDAL by a resolution of the General Body, after giving him/her a chance to explain his/her conduct either in writing or in person.



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